

AUTO RENEWAL FORM

CS-24-011

Renewal of (title of agreement/contract): Town of Callahan for EMS Services and Storage

This letter confirms the renewal of the Agreement/Contract on the terms set out below.

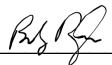
General information

| No. | Topic | Details |
|-----|--------------------|--|
| 1 | Department | Fire Rescue |
| 2 | Vendor | Town of Callahan |
| 3 | Agreement/Contract | Contract No.: <u>CM3364</u> Auto Renewal No. <u>1</u> Funding Account(s): <u>01261526-544008</u> Amount: <u>\$ 26,400.00</u> |

Agreement/Contract Renewal


On behalf of the Nassau County Board of County Commissioners, the Department gives notice that it wishes to exercise the option to automatically renew the term of the Agreement/Contract for five (5) years, beginning 10/01/2024 and ending 09/30/2029, in accordance with the terms of the above referenced agreement.


Yours sincerely,

 9/9/2024
Department Head: Date

Risk Manager Initials: MP

Approved by:

 9/10/2024  9/10/2024
Office of Management & Budget Director Date

 9/11/2024
Procurement Director Date

 9/12/2024  9/12/2024
County Attorney Date

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

 9/12/2024
Taco E. Pope, AICP, County Manager Date


Certificate Of Completion

| | |
|---|-----------------------------|
| Envelope Id: 836EB03F837E46C894A664DEDB35A384 | Status: Completed |
| Subject: Complete with DocuSign: CM3364 AR-1 Town of Callahan.pdf | |
| Source Envelope: | |
| Document Pages: 2 | Signatures: 9 |
| Certificate Pages: 6 | Initials: 5 |
| AutoNav: Enabled | Envelope Originator: |
| Enveloped Stamping: Enabled | Lisa Brannan |
| Time Zone: (UTC-05:00) Eastern Time (US & Canada) | lbrannan@nassaucountyfl.com |
| | IP Address: 50.238.237.26 |


Record Tracking

| | | |
|---------------------|-----------------------------|--------------------|
| Status: Original | Holder: Lisa Brannan | Location: DocuSign |
| 9/9/2024 8:59:02 AM | lbrannan@nassaucountyfl.com | |


Signer Events

| Signer Events | Signature | Timestamp |
|---|--|---|
| fd7574de-b0b6-4b14-b493-d8aeaacc9dbd brigdon@nassaucountyfl.com Fire Chief Nassau County Fire-Rescue Security Level: Email, Account Authentication (None) |  Signature Adoption: Uploaded Signature Image Using IP Address: 50.238.237.26 | Sent: 9/9/2024 9:21:03 AM Viewed: 9/9/2024 10:08:36 AM Signed: 9/9/2024 10:09:01 AM |


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

| | | |
|---|--|--|
| Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None) |  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26 | Sent: 9/9/2024 10:09:05 AM Viewed: 9/10/2024 8:27:31 AM Signed: 9/10/2024 8:29:13 AM |
|---|--|--|





Electronic Record and Signature Disclosure:
Not Offered via DocuSign

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|--|--|--|
| chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None) |  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26 | Sent: 9/10/2024 8:29:16 AM Viewed: 9/10/2024 8:58:26 AM Signed: 9/10/2024 8:59:51 AM |
|--|--|--|

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

| | | |
|---|--|--|
| Michelle Proctor mproctor@nassaucountyfl.com Risk Manager Security Level: Email, Account Authentication (None) |  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26 | Sent: 9/10/2024 8:59:55 AM Viewed: 9/10/2024 9:05:41 AM Signed: 9/10/2024 9:05:47 AM |
|---|--|--|

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

| Signer Events | Signature | Timestamp |
|--|---|---|
| <p>Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p> |  <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p> | <p>Sent: 9/10/2024 9:05:49 AM Viewed: 9/11/2024 10:54:58 AM Signed: 9/11/2024 10:55:04 AM</p> |
| <p>Elizabeth Moore emoore@nassaucountyfl.com Assistant County Attorney Nassau County Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p> |  <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p> | <p>Sent: 9/11/2024 10:55:06 AM Viewed: 9/11/2024 12:47:20 PM Signed: 9/12/2024 4:23:14 PM</p> |
| <p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p> |  <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p> | <p>Sent: 9/12/2024 4:23:16 PM Viewed: 9/12/2024 4:30:42 PM Signed: 9/12/2024 4:30:52 PM</p> |
| <p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p> |  <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p> | <p>Sent: 9/12/2024 4:30:54 PM Viewed: 9/12/2024 5:54:16 PM Signed: 9/12/2024 5:54:22 PM</p> |
| <p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p> | <p>L.BELTON</p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 12.23.69.254</p> | <p>Sent: 9/12/2024 5:54:25 PM Viewed: 9/13/2024 9:59:29 AM Signed: 9/13/2024 9:59:44 AM</p> |
| <p>Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p> | | |

| In Person Signer Events | Signature | Timestamp |
|------------------------------|-----------|-----------|
| Editor Delivery Events | Status | Timestamp |
| Agent Delivery Events | Status | Timestamp |
| Intermediary Delivery Events | Status | Timestamp |
| Certified Delivery Events | Status | Timestamp |

| Carbon Copy Events | Status | Timestamp |
|--|---------------|---|
| Clerk Admin BOCCCLerkServices@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 9/13/2024 9:59:46 AM Viewed: 9/13/2024 2:47:40 PM |
| Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 9/13/2024 9:59:48 AM Viewed: 9/13/2024 10:22:34 AM |
| Constance Holmes cholmes@nassaucountyfl.com Fire Administration Nassau County Fire-Rescue Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 9/13/2024 9:59:49 AM |

| Witness Events | Signature | Timestamp |
|----------------|-----------|-----------|
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| Notary Events | Signature | Timestamp |
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| Envelope Summary Events | Status | Timestamps |
|-------------------------|------------------|----------------------|
| Envelope Sent | Hashed/Encrypted | 9/9/2024 9:21:03 AM |
| Certified Delivered | Security Checked | 9/13/2024 9:59:29 AM |
| Signing Complete | Security Checked | 9/13/2024 9:59:44 AM |
| Completed | Security Checked | 9/13/2024 9:59:49 AM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|

| Electronic Record and Signature Disclosure |
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From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.